

Huntington Hills School Council - **AGM**

Minutes May 22, 2025

Agenda #	Agenda Item	Key Discussion	Motions/Actions
<b>Remarks</b> (Bridget H)	1. Land Acknowledgement 2. Introductions and Meeting attendees' contact information 4. Email is the primary way to contact Huntington Hills Council Email: <a href="mailto:huntingtonhillsparentcouncil@gmail.com">huntingtonhillsparentcouncil@gmail.com</a>	Meeting called to order at 6:21pm	
<b>Motion</b>	<b>MOTION</b> to approve Minutes from April 10, 2025, Council Meeting		Motion: <b>CARRIED</b>
<b>Update from Council Chair</b>	<ul style="list-style-type: none"> <li>Updates from Bridget</li> </ul>	No updates Action: Bridget to submit Chair report	
<b>Vote on Council Officer Positions</b>		See below for outcomes	
<b>Committee Appointments</b>		See Below for outcomes	
<b>End of Year Financial Report by Treasurers</b>	<ul style="list-style-type: none"> <li>Society – Sarah Y</li> </ul>	There is currently about \$112K in the account and we are on track to be left with about 55K in the account after completing all allocated spending for this year.  Council reviewed in detail the updated financial report. Report has been added to Council Drive  <b>Action</b> Sarah: need to validate the coverage for AGLC	

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		<p><b>Action</b> Eden to update April 10 with Sidewalk allocation number #2025-04-10-14S - Completed</p> <p><b>Action:</b> Trevor and Jodi to ensure all the receipts are submitted to Sarah Y.</p>	
<p><b>End of Year Financial Report by Treasurers</b></p>	<ul style="list-style-type: none"> <li>• Association – Matthew J</li> </ul>	<p>Overall, for the year Account started \$4574 Ended with \$4065</p> <p>We spend \$500ish more than we made. We added an extra event this year (movie night).</p> <p>Between concessions and fundraising we were able to fund raise about: \$3668 – Bake sale and auction brought in over 2000\$ - was best fundraiser</p>	
<p><b>Committee End of Year Reports (&lt;5 min oral report or submitted written report)</b></p>	<ul style="list-style-type: none"> <li>• Events – (Amanda K, Matthew J) – Year-end report and Learnings from the Movie Night</li> </ul>	<p><b>Action:</b> Amanda to send a summary of the events for the year to the council.</p> <p>Huge thanks to Matthew for all his hard work in supporting events.</p> <p>Movie night had mixed reviews. The council discussed that going forward when we host movie nights it will be held outdoors and if the weather does not permit we will cancel.</p> <p>Also discussed the following:</p>	

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		<ul style="list-style-type: none"><li>• Going forward we must outline in the invite<ul style="list-style-type: none"><li>○ Parents must supervise</li><li>○ Ensure that we provide info that this is only for the students at the school</li></ul></li><li>• Ensure that we have sent out a volunteer signup sheet</li></ul> <p>Other notes:</p> <ul style="list-style-type: none"><li>○ Licensing outdoor one time fee is the best way to go for our events currently.</li><li>○ Concessions made \$500 at the movie night</li></ul> <p>The event cost \$1246 but this bought the equipment which we can reuse to host movie nights again at a lower overhead.</p>	
	Fundraising- (Danielle S)	<p><b>Summary</b></p> <ul style="list-style-type: none"><li>○ Perogies fundraiser was held in Nov – not recommended as it didn't do so well \$400. It is also more work than other fundraisers and there are complications when orders are not picked up in the pickup timeframe as the council does not have a freezer to keep them in.</li></ul>	

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		<ul style="list-style-type: none"> <li>○ Silent auctions &amp; bake sale at winter concert – very successful \$2000 was raised</li> <li>○ At Easter we did Purdys fundraiser, and we raised about \$700 (when we have done this at winter break we raise about \$800)</li> <li>○ Purdys is not a large time commitment. It is a few emails and a few hours sorting.</li> </ul>	
	<ul style="list-style-type: none"> <li>● Fun Lunch (Philip N) – Day of the week change for next year b/c of early dismissal</li> </ul>	<p><b>Summary – Written summary saved in councils files.</b></p> <ul style="list-style-type: none"> <li>○ Fun lunches went well this year.</li> <li>○ We hosted 8 fun lunches + Menchies</li> <li>○ Switching to Thursday for next year to accommodate the bell shifts.</li> <li>○ We had a good group of volunteers this year.</li> </ul> <p><b>Action:</b> Phillip to investigate options during Passover to do a fun lunch with no bread.</p>	
	<p>Casino – (Amy Inkster)</p>	<p><b>Summary</b></p> <ul style="list-style-type: none"> <li>○ Overall, the casino went well.</li> <li>○ We did not have enough volunteers, but our casino coordinator was able to suggest a volunteer pool we pulled from</li> <li>○ Learnings:</li> </ul>	

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		<ul style="list-style-type: none"> <li>○ We can change the date if we do it earlier</li> <li>○ If we had a communication coordinator it would be great to let the parents know what their hard work at the casino is spent on for the school on an ongoing basis.</li> </ul>	
	<ul style="list-style-type: none"> <li>● Communication – Facebook and other communication methods, any feedback?</li> </ul>	<p><b>Summary:</b></p> <ul style="list-style-type: none"> <li>○ Face book is going well and is being used to provide great information.</li> <li>○ We had a lot of engagement by using polling on Facebook</li> </ul>	
<b>Future Planning</b>	2025-2026 School Year Financial planning	Council outlined that we have a history of yearly startup costs from the Society fund. We plan for about 15k.	
	Meeting dates for 2025-2026	September 18 <sup>th</sup> 6:15pm October 16 <sup>th</sup> November 20 <sup>th</sup> No meeting in December (Dec 4 is the Winter concert – Fundraiser opportunity) Jan 22 <sup>nd</sup> Feb 19 March 12 April 16 May 21 (AGM)	
	Welcome back BBQ	We align this with the back to school night Sept 25 <sup>th</sup>	

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		<p>We should do the same volunteer work and set up lines – Phillip was amazing at this during the Sept 2024 BBQ</p> <p>The council discussed opportunities for engagement on the first day during parents at drop up. The council can set up a table with coffee to let parents know about what the council does and how they can help.</p>	
	Halloween Dance Date?	<p>No PD Day in October Halloween Dance to be held Oct 24<sup>th</sup> <b>Action:</b> Amanda to book the gym for that day.</p>	
	Fundraisers	To be discussed in September	
<p><b>School Admin</b></p> <p>Principal Trevor Layden &amp; Assistant Principal Jodi Kennedy</p>	<ul style="list-style-type: none"> <li>• Change to school schedule 2025-2026</li> <li>• Invitation to Volunteer Appreciation Tea – June 5 in the afternoon.</li> <li>• Funding Requests</li> </ul>	Volunteer appreciation is scheduled	
<b>Adjournment</b>	<p><b>MOTION</b> to Adjourn <b>Next Meeting:</b> September 18<sup>th</sup>, 2025 at 6:15pm in the library</p> <p><u><a href="#">Upcoming Dates to Remember</a></u></p> <ul style="list-style-type: none"> <li>• Thursday May 29 – Virtual Presentation on ADHD</li> <li>• Thursday June 5 – Volunteer Appreciation Tea</li> </ul>		<p>MOTION <b>CARRIED</b> Adjourned at 7:52pm</p>

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	<ul style="list-style-type: none"> <li>• Friday June 13, 2025 – Fun Lunch Jugo Juice</li> <li>• Wed June 26, 2025 – Fun Lunch Menchies</li> <li>• June 26 Last Day of classes</li> <li>• Tuesday Sept 2, First Day of Classes 2025-2026 School Year</li> </ul>		
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Election of Council Officer Positions

<b>Position</b>	<b>Names motioned for Position</b>	<b>Elected</b>	<b>Consensus or Vote</b>
Chair	Matthew J	Matthew	Consensus
Vice Chair	Amanda K	Amanda	Consensus
Secretary	Sara P	Sara	Consensus
Treasurer council	Sarah Y	Sarah	Consensus
Treasurer Society	Sarah Y	Sarah	Consensus

Committee Appointments

<b>Committee Lead Position</b>	<b>Names motioned for Position</b>	<b>Elected</b>	<b>Consensus or Vote</b>
Fun Lunch coordinators	Phillip N	Phillip N	Consensus
Casino Coordinator	Amy I	Amy Inkster	Consensus
Fundraiser Coordinator	Matthew J	Matthew J (Interim) – Will see if position can be filled in Sept	Consensus
Events Coordinator	Amanda K	Amanda (Interim) – Will see if position can be filled in Sept	Consensus

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Volunteer Coordinator	Phillip N	Phillip N (Interim) – Will see if position can be filled in Sept	Consensus
Key Communications Coordinator	Open		Position open